

# Kirk Clarke

Graphic Design & Illustration

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## WEBSITE

kirkclarke.com

## E-MAIL

kclarke.design@gmail.com

## CELL

(973) 336-2217

## OPERATING SYSTEMS

Windows XP, Vista & 7

Mac OS X+

Linux

## SOFTWARE/SKILLS

Microsoft Office

Adobe Creative Suite(ALL)

HTML/CSS, Javascript

PC/Mac repairs & upgrades

Excellent communication &

Strong interpersonal skills.

## EXPERIENCE

**Paul, Weiss, Rifkind, Wharton & Garrison LLP**, New York, N.Y.

**Jr. Graphic Designer - Freelance**, 7/10 – Present

Assisted director with design needs received from employees and clients.  
Worked within a deadline driven environment to ensure requests were met.

**Siivo Corp. & Hester Street Fair**, New York, N.Y.

**Graphic/Web Design Intern**, 6/10 – Present

Developed website templates and wireframes.  
Provided website support and edited materials for web/email.  
Conducted web programming and testing.

**Siddharth Creative Group**, New York, N.Y.

**Production Assistant**, 7/09 – 9/09

Designed and produced promotional literature, logos, etc.  
Organized and retouched materials for web environments.  
Conducted web programming, error tracking and polishing of websites.  
Installed/configured operating systems and devices.

**Freelance Design**, Binghamton, N.Y.

**Designer**, 9/05 – 5/09

Created backdrops for dance events/theater productions.  
Instructed staff in print and web based design.  
Organized artwork and gallery installations.

**Recession Rags Fashions**, New York, N.Y.

**Graphic Design Intern**, 5/08 – 8/08

Designed and produced sample literature.  
Retouched/edited images for use within print documents.  
Organized and corrected typography for print work.

**Gillo Realty**, Amityville, N.Y.

**IT Technician**, 02/04 – 5/06

Installed/configured operating systems and devices.  
Instructed realtors in use of new software and hardware.  
Managed office network connections and printers.

## EDUCATION

**Binghamton University (SUNY)**, Binghamton, N.Y.

**Bachelor of Arts in Studio Arts**, Spring '09

Received Honors recognition in the focuses of Drawing and Graphic Design.

**School of Visual Art**, New York, N.Y.

**Studio Art Classes**, Spring '00 – Spring '01

Studied techniques under sculpture, painting, printmaking and life drawing.

BACKGROUN